

## **MINUTES**

### **CIVIL SERVICE COMMISSION MEETING**

**Wednesday, July 18, 2012 at 9:30 a.m.**

522 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

#### **9:30 A.M. CLOSED SESSION**

- Consideration of the appointment, employment, evaluation of performance, discipline, or dismissal of public employees pursuant to Government Code Section 54957, for the positions listed below.
- Consideration of the Executive Director's performance evaluation pursuant to Government Code Section 54957.

CONVENED THE MEETING AT 9:31 A.M. AND WENT INTO CLOSED SESSION AT 9:32 A.M.

---

#### **10:00 A.M. AGENDA**

RECONVENED THE MEETING AT 10:03 A.M.

COMMISSIONERS PRESENT: ADKINS, FELTON, FOX, KAHWAJIAN, MARTINEZ

Minutes of the meeting of Wednesday, July 11, 2012, for approval  
APPROVED.

Consideration of Consent Calendar  
APPROVED.

Unfinished Business

1. *Petition of **THANH LAN LE** for a hearing on her **discharge**, effective September 14, 2010, from the position of Registered Nurse, Department of Health Services, ValleyCare/Olive View-UCLA Medical Center, based on her claim of a Civil Service Rule 25 violation, **Case No. 10-449.***

ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, STEPHEN BIERSMITH, TO SUSTAIN THE DEPARTMENT.

Unfinished Business (continued)

2. *Petition of **ANDREW LONG** for a hearing on his **discharge**, effective June 30, 2010, from the position of Children's Social Worker III, Department of Children and Family Services, **Case No. 10-269.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, JUDY GUST, TO SUSTAIN THE DEPARTMENT.
  
3. *Petition of **RICHARD TAYLOR** for a hearing on his **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective March 8, 2010, from the position of Intermediate Clerk, Department of Health Services, Long Beach Comprehensive Health Center, **Case No. 10-93.***  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, DOUGLAS BOYD, TO SUSTAIN THE DEPARTMENT.
  
4. *Petition of **SONYA EDWARDS** for a hearing on her **discharge**, effective June 17, 2009, from the position of Children's Social Worker III, Department of Children and Family Services, **Case No. 09-1235.***  
AFTER READING THE RECORD, THE COMMISSION OVER-RULED THE PETITIONER'S OBJECTIONS AND ADOPTED AS ITS FINAL DECISION THE FINDINGS OF FACT AND CONCLUSIONS OF LAW PREPARED BY THE DEPARTMENT AND MODIFIED BY THE COMMISSION. REJECTED THE RECOMMENDATION OF THE HEARING OFFICER. THE DEPARTMENT IS SUSTAINED IN THE DISCHARGE.
  
5. *Petition of **ELVA REYES** for a hearing on her twenty (20) day **suspension**, effective August 2, 2010, from the position of Public Health Registrar, Department of Public Health, **Case No. 10-374.***  
OVER-RULED THE PETITIONER'S OBJECTIONS. THE COMMISSION ADOPTED AS ITS FINAL DECISION THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, GEORGE LARNEY, TO SUSTAIN THE DEPARTMENT
  
6. *Petition of **JOSE GOMEZ** for a hearing on his fifteen (15) day **suspension**, effective February 27, 2012, from the position of Fire Captain, Fire Department, **Case No. 11-371.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.

Unfinished Business (continued)

7. *Petition of **MARTHA RODRIGUEZ** for a hearing on her **discharge**, effective March 14, 2012, from the position of Medium Truck Driver, Sheriff's Department, **Case No. 12-128.***  
DENIED AS UNTIMELY.
  
8. *Petition of **MELISSA S. SEXTON** for a hearing on her claim of a Civil Service Rule 25 violation in the position of Assistant Property Assessment Specialist, Assessor's Office, **Case No. 12-080.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION.

New Business

9. *Petition of **LUZ BAG-AW** for a hearing on her five (5) day **suspension**, effective August 1, 2011, from the position of Clinical Social Work Supervisor II, Department of Health Services, Martin Luther King, Jr., Multi-Service Ambulatory Care Center, **Case No. 12-138**.*  
DENIED AS UNTIMELY.
10. *Petition of **PAMELA DAVIS-BRITTMAN** for a hearing on her twenty (20) day **suspension**, effective May 22, 2012, from the position of Eligibility Supervisor, Department of Public Social Services, **Case No. 12-161**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
11. *Petition of **GUADALUPE DIAZ** for a hearing on her fifteen (15) day **suspension**, effective May 14, 2012, from the position of Eligibility Worker II, Department of Public Social Services, **Case No. 12-155**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
12. *Petition of **ANGELIA GROVNER** for a hearing on her twenty-five (25) day **suspension**, effective June 4, 2012, from the position of Registered Nurse I, Department of Health Services, LAC+USC Healthcare Network, **Case No. 12-162**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
13. *Petition of **SHRI MATTHEWS** for a hearing on her **suspension** not to exceed thirty (30) days pending investigation, effective March 23, 2012, from the position of Secretary III, Department of Children and Family Services, **Case No. 12-163**.*  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED. HEARING TO BE HELD IN ABEYANCE.
14. *Petition of **BONNIE L. SERAPHIN** for a hearing on her fifteen (15) day **suspension**, effective May 2, 2012, from the position of Librarian I, County Public Library, based on her claim of a Civil Service Rule 25 violation, **Case No. 12-153**.*  
CONTINUED AT THE REQUEST OF SCOTT ERNEST WHEELER, ATTORNEY FOR THE PETITIONER, IN ORDER FOR HIM TO BE PRESENT.

New Business (continued)

15. *Petition of **NATHANIEL STAPLES** for a hearing on his **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective May 4, 2012, from the position of Custodian, Department of Health Services, LAC+USC Medical Center, **Case No. 12-157.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION.
  
16. *Petition of **CHARLES TAYLOR** for a hearing on his fifteen (15) day **suspension**, effective May 7, 2012, from the position of Senior Clerk, Registrar-Recorder/County Clerk, **Case No. 12-158.***  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT REACHED.
  
17. *Petition of **ARLENE HENDERSON** for a hearing on her **discharge**, effective May 7, 2012, from the position of Intermediate Typist Clerk, Department of Public Social Services, **Case No. 12-156.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
18. *Petition of **MARK A. MOTON** for a hearing on his **discharge**, effective May 11, 2012, from the position of Eligibility Worker II, Department of Children and Family Services, **Case No. 12-159.***  
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
  
19. *Petition of **ANNA ARROYO** for a hearing on the Director of Personnel's denial of her appeal of the **rating from records score** received in the examination for Mental Health Services Coordinator I, **Case No. 12-020.***  
CONTINUED AT THE REQUEST OF LYLE GOLDSTEIN, REPRESENTATIVE FOR THE DEPARTMENT, IN ORDER FOR HIM TO INVESTIGATE THE ISSUES RAISED BY THE PETITIONER.

New Business (continued)

20. *Petition of **LANE ST. JOHN** for a hearing on the Director of Personnel's denial of his appeal of his **disqualification** from the position of Deputy Sheriff Trainee, Sheriff's Department, based on his claim of a Civil Service Rule 25 violation, **Case No. 12-143.***  
HEARING DENIED.

Miscellaneous

21. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter jurisdiction of the Commission.  
NO PUBLIC COMMENTS.

ADJOURNED TO CLOSED SESSION AT 10:58 A.M.

## CLOSED SESSION

Consideration of confidential peace officer appeals pursuant to Copley Press.

### Unfinished Business

22. *Petitioner's request for a hearing on his thirty (30) day **suspension**, effective January 16, 2008, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 08-054P**.*  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, GODFREY ISAAC, TO NOT SUSTAIN THE DEPARTMENT.
23. *Petitioner's request for a hearing on his **discharge**, effective April 12, 2011, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 11-170**.*  
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, WALTER NORWOOD, TO SUSTAIN THE DEPARTMENT.
24. *Petitioner's request for a hearing on his **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective May 31, 2011, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 11-207**.*  
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.
25. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of the **Appraisal of Promotability score** received in the examination for Supervising Detention Services Officer, **Case No. 12-123**.*  
CONTINUED IN ORDER TO CONTINUE TO ATTEMPT RESOLUTION. AUTHORIZED THE EXECUTIVE DIRECTOR TO RECEIVE AND FILE A LETTER OF WITHDRAWAL.

**CLOSED SESSION (continued)**

New Business

26. *Petitioner's request for a hearing on the Director of Personnel's denial of his appeal of the **Appraisal of Promotability score** received in the examination for Supervising Detention Services Officer, **Case No. 12-144**.*  
HEARING DENIED.

ADJOURNED CLOSED SESSION AND RECONVENED THE MEETING AT 11:25 A.M.

READ INTO THE RECORD AN ACCOUNTING OF ACTIONS TAKEN DURING CLOSED SESSION.

ADJOURNED THE MEETING AT 11:26 A.M.

Legal Advisor:  
Lester J. Tolnai

Head Civil Service Commission:  
Steve Cheng

Head Commission Specialist:  
Steve Erickson

APPROVED BY THE CIVIL SERVICE  
COMMISSION ON JULY 25, 2012



---

Lawrence D. Crocker  
Executive Director